

Line Creek PTA 2017-2018 Deposit Voucher

Page 1 of ____

Event Date: _____ Date Submitted: _____

Submitted by: _____ Verified by: _____
 (Committee Chairperson) (Any PTA Member)

Event: _____ Committee: _____

This form *MUST* accompany all checks and cash for deposit. If you are submitting multiple checks and/or cash for deposit, please list checks individually below and if needed attach an additional sheet listing checks. ALL deposits must be verified *PRIOR* to submission to the treasurer for final processing. Keep a copy of the deposit for your records, turn in 1 copy to the treasurer.

<u>Check #</u>	<u>Amount</u>	<u>Cash for Deposit:</u>							
		<u>Bills:</u>							
1. _____	_____	\$1's	\$ _____						
2. _____	_____	\$5's	\$ _____						
3. _____	_____	\$10's	\$ _____						
4. _____	_____	\$20's	\$ _____						
5. _____	_____	\$50's	\$ _____						
6. _____	_____	Other	\$ _____						
7. _____	_____	Total Bills	\$ _____						
8. _____	_____	<u>Coins:</u>							
9. _____	_____	Pennies	\$ _____						
10. _____	_____	Nickels	\$ _____						
11. _____	_____	Dimes	\$ _____						
12. _____	_____	Quarters	\$ _____						
13. _____	_____	Other	\$ _____						
14. _____	_____	Total Coins	\$ <input style="width: 80px;" type="text"/>						
15. _____	_____	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Total Cash</td> <td>\$ _____</td> </tr> <tr> <td>Total Checks</td> <td>\$ _____</td> </tr> <tr> <td>Total Deposit</td> <td>\$ _____</td> </tr> </table>		Total Cash	\$ _____	Total Checks	\$ _____	Total Deposit	\$ _____
Total Cash	\$ _____								
Total Checks	\$ _____								
Total Deposit	\$ _____								
16. _____	_____								
17. _____	_____								
18. _____	_____								
19. _____	_____								
20. _____	_____								

Total this page _____
 Total other page(s) _____
 (attach sheet)
 Total Checks \$ _____

For Treasurer's Use Only:
 Date of Deposit: _____ Treasurer's Signature: _____